

**St. Francis DeSales High School Parent Advisory Board**  
**Tuesday, October 18, 2022 (6:00 pm to 7:30 pm) – SFD Cafeteria**

- Call to Order Lee Ettenhofer
- Opening Prayer Jim Jones
- Approval of September Meeting Minutes Lee E.& Amy Nicely
- Student Council Update Kat Gunther-Reveal
- Kat reported on Senior hayride & bonfire event
  - Student Council has organized spirit week events thus far and will begin to vote on winter spirit week themes
  - Will kick off canned food drive on 10/25
- Financial Report – First Quarter Update Tom Etgen
- Enrollment is steady at 887
  - Currently fully staffed as maintenance positions have been filled. On budget moving forward
  - Please send any questions to Tom and indicate if you would like them addressed at the next meeting
- Alumni Report Sara Evans
- Combining Alumni Awards of Distinction & Athletic Hall of Fame
    - This even will take place on May 20 2023
- October Topic: Student Wellness Program Dr. Sharon Murphy
- Dr. Murphy gave an overview of the school based wellness program
  - A Wellness Team has been developed which meets weekly to discuss ways on how to approach and best meet the various needs of the students.
  - Plan to implement Signs of Suicide (SOS) program with current 10<sup>th</sup> grade class.  
This is a nationally recognized suicide prevention program, which includes staff training opportunities, a peer program, screening tool, consultation with NCH, and resources/training for parents/caregivers.
- Enrollment Julie Barber
- School Visits
    - Hosted 8<sup>th</sup> grade visits over the past two weeks. Very fun and interactive for the students. Showcased performing arts, various classrooms and labs, as well as extracurricular activities.
  - Discovery Night #2 – October 26
  - Open House – November 6
    - This event is almost full, look for email from Julie regarding parent volunteers to assist with completing application at Open House.
  - Parent Feedback sessions on Enrollment
    - The first parent consultation meeting was held in September and was a huge success. Julie shared that it was a collaborative discussion with great ideas and feedback shared from parents. The enrollment department is planning to implement some of the suggestions this year, and will continue to add and make adjustments next year.
- Co-Curricular and Faith Life Report Bill Steller
- Retreats Recap: Freshman – was a one day retreat held at school. Seniors just returned from first Kairos retreat.
  - Fall Sports Postseason Update
    - Boys & Girls Cross County teams won CCL, Boys Soccer won their 20<sup>th</sup> CCL title, Boys golf Vaughn Harber competed at State Golf Tournament
  - Fall Production - "Middletown" (October 22 at 7:00, October 23 at 3:00)
  - Holiday Choir will be December 5<sup>th</sup>, and Band Concert will be December 7<sup>th</sup>
- Advancement Report Phil Kraker
- Friends in the Courtyard Recap
    - Preliminary results indicate a record setting event
  - Holiday Give – Be the Light This Christmas
    - Begins on 11/29, Goals are \$200,00 & 250 donors. Marketing will include items for student impact and future projects (HVAC Phase 2, Stallion Loop – North, STEM Media Center, Veterans Memorial Garden, Cafeteria Expansion)
  - Overview of Signup Genius volunteer site
    - Advancement department will be able to facilitate and monitor signup genius for volunteer opportunities across departments and all programs.
- Administrative Report (**See attached report**) Dan Garrick
- Principal's Perspective
  - Items of Administrative Emphasis
  - Canned Food Drive – First turn-in October 25, Deliver on November 21
  - First STREAM Visit for '22-'23 to Cincinnati
    - Mr. Garrick will be looking at schools in the Cincinnati area in preparation for the STEM Center at SFD

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- University of Dayton Opportunity Update
  - University of Dayton will use SFD space in the evenings to hold classes for their Masters in Counseling program. This will begin in January 2023 and will be a source of revenue for SFD.
- Salesian Leadership Retreat
  - Phil Kraker took a couple students to New York where they visited a couple catholic schools and a retreat center, and learned about the teachings from Dan Bosco and how to bring this back and implement at SFD.
- Personnel Update
  - Currently operating at full capacity
- Veterans Day Prayer Service - November 11
  - All Alumni who are veterans are invited back to participate in this service

Curriculum Report

Jim Jones

- Parent Teacher Conferences Recap
  - Signup genius has been successful with scheduling conferences. Second & Third quarter conferences will be held via Zoom
- Faculty/Staff Professional Development Recap
  - Faculty & Staff went through Active Shooter Training and have the app Navigate 360 for safety and emergency procedures. The intent of this is to be more efficient in emergency situations. Mr. Murphy will be conducting follow up meetings with departments on using the app. The goal is to trial the app during a fire drill within the next month or two.
- Language Honor Society Recap
  - Currently there are a total of 180 members in World Language National Honor Society. 110 - Spanish, 12 - Chinese, 5 - Latin, 16 - French, and 37 - Italian
- National Honor Society Induction – October 30
  - Currently there are 107 members in the National Honor Society, and there will be 116 members inducted this year
- Upcoming Calendar of Events

Accreditation Update

Rob Dvorak

- Accreditation Status Update – YTD Review
  - Currently on year 4 of Accreditation. Academic Performance Goal this year will continue to look at how to improve student critical thinking in instruction and assessments. Catholic Identity – will continue to address devotion across the curriculum
- Departmental Professional Development Recap
  - Teacher Workday – Oct 24 (No Classes)

Student Services Update

Katie Shelton

- National Testing Day & ACT Test Recap
  - 9<sup>th</sup> graders took pre-ACT and will receive a hard copy of the score report
  - 10<sup>th</sup> & 11<sup>th</sup> graders took PSAT and results can be accessed online in December
  - Katie reported that everything went smoothly on this day and she praised the teachers for making the school a positive testing environment for everyone.
- College Fair at Otterbein Recap
  - This was the first year for this event since 2019. About 130 colleges were represented. Counselors will receive feedback from surveys and will meet in December to begin planning for next year's event.
- Senior Application Status – November 1 Deadline
  - About 20-25% of seniors have submitted at least one college application. Seniors continue to connect with their guidance counselors regarding the college application process. SFD has had 44 college representatives at school and have 20 more that will be at school between now and November 10<sup>th</sup>.

Closing Prayer and Adjourn

Dan Garrick

- Next Meeting: Tuesday, November 15 at 6:00 p.m. in the Cafeteria (meet in the Chapel)
- November Topics- Campus Ministry/Thanksgiving Prayer Service, New Inspire Technology Course