

St. Francis DeSales High School Parent Advisory Board
Tuesday, August 15, 2022; (6:00 pm to 7:30 pm) – Cafeteria

Call to Order	Doug Heil
Opening Prayer	Jim Jones
Approval of May Minutes	Doug Heil & Martha Bogue
2023-2024 PAB Overview	Dan Garrick & Doug Heil
<ul style="list-style-type: none">• Welcome New Board Members• 2023-2024 PAB Expectations reviewed, PAB Constitution is up for revision/review in 2024• Calendar of PAB Events and Activities highlighting meeting dates and volunteer opportunities	
August Topics	Dan Garrick
<ul style="list-style-type: none">• Theme for school year: Carry His Light will be introduced at opening prayer service with students• Virtues of Emphasis: Hope and Justice• Personnel Update and Administrative Restructure (see attachment)• Facility Projects and Upgrades: Stallion Way, Wall of Vocations	Phil Kraker
Operations Report (see attachment)	Phil Kraker
<ul style="list-style-type: none">• Finance Report• Advancement Report• Alumni Report	
Enrollment (see attachment)	Phil Kraker
<ul style="list-style-type: none">• Summer Enrollment Activity Summary• Fall Enrollment Events• PAB Support for Enrollment: Freshman Orientation Evening Prayer Service and Social	
Co-Curricular and Faith Life Report (see attachment)	Jim Jones
<ul style="list-style-type: none">• Athletic Update• Performing Arts Update• Campus Ministry Update• Club Day – September 7	
Administrative Report (see attachment)	Dan Garrick
<ul style="list-style-type: none">• Principal’s Perspective• Items of Administrative Emphasis• Diocesan Department of Education Restructure as follows:	
Dr. Adam Dufault, Ed.D. Superintendent of Schools	Sr. John Paul Maher, O.P. Assistant Superintendent for Catholic Culture
Seth Burkholder, CPA Assistant Superintendent for Operations	Dr. Holly Peterson, Ph.D. Assistant Superintendent for Academics
Curriculum Report (see attachment)	Jim Jones
<ul style="list-style-type: none">• Academic Calendar Highlighted• Opening Week August 21 - Daily Schedule• Back to School Night – August 30• Writing, Math Labs continue to be offered during every class period; adding Science Lab for extra student assistance during periods 4, 5, and 6	
Accreditation Update	Rob Dvorak
<ul style="list-style-type: none">• Review Accreditation Calendar, beginning a new 7-year accreditation cycle this year• Parent, Faculty and Student Surveys will be offered in the next few weeks which will follow with a review of previous goal, Mission Statement, and Beliefs; Composition of School Profile to provide a “SNAPSHOT:” Demographics, Test Data, etc.• Parents: Look for survey in DeTales (Tuesday, Aug. 29). It will be referenced at Back to School Night on Wed, Aug. 30).• CCP Update: SFD will offer three classes (University of Findlay Calculus, University of Findlay College Writing, and Columbus State Community College Personal Finance); University of Findlay General Physics no longer offered – will be an AP class.	

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Student Services Update (see attachment)

Katie Shelton

- Guidance Staff and Responsibilities
- Wellness Team
- Schedule Change Process
- Fall Awards Assembly – September 1

New Business

Old Business

Closing Prayer and Adjourn

Dan Garrick

- Next Meeting: Tuesday, September 19 at 6:00 p.m. (Cafeteria)
- September Topic- Universal EdChoice Scholarship Program, Emmaus Road Scholarship/SGO

PAB Update 8/15/2023

Advancement

TOTAL	2019	2020	2021	2022
Total Advancement Revenue	\$960,522	\$1,654,413	\$899,077	\$1,061,294
\$ Increase Previous Year	-\$2,426,450	\$693,891	-\$755,336	\$162,217
% Increase Previous Year	-71.64%	72.24%	-45.66%	18.04%
# of Annual and Scholarship Gifts	931	1,233	1,426	1,419
% Var to Previous Year	-15.4%	32.4%	15.7%	-0.5%

Effort to increase the number of gifts by at least 10% over fiscal year
Improve on each element of prior year with focus on

- Friends in the Courtyard - including 10k raffle and OSU/ND Raffle

Friends in the Courtyard

- This year's Friends in the Courtyard will take place on Saturday, October 14th!
- We are looking for volunteers to help support our event in a variety of ways. Details on different ways to get involved with the event went out in today's Weekly DeTales.
Reach out to Sarah Evans with any questions or for more information.
- Additionally, we are also looking for unique live auction items for the event. Each co-curricular program will receive 100% of the net proceeds from the sale of live and silent auction items which were procured by that co-curricular program.

Planned Giving - \$1.6M in Primary and Secondary Estate Plans; \$2M in total Portfolio

Friends in the Courtyard planning has started for 10/14

Notre Dame vs OSU raffle – marketing starts today, drawing 9/15

Emmaus Road Scholarship – Continue to drive for as many families and friends of the school as possible

Be the Light Campus Master Plan – Capital Status / Feasibility Study/

elements and consideration of the best possible method of execution

Facilities

Facilities – Summer Projects

Kitchen Upgrades – Hood

Locker Painting and Hardware– Halls and Lockerrooms

Vocations Wall in process

Back of School / South Side Parking Light upgrades

Franciscan Loop – Parking and traffic flow impact
Faculty Parking South Side and behind school

To be done this Fall
Stallion Way Lighting
Marquis Upgrades
Franciscan Loop Landscape and Lighting
Vocations Wall

Enrollment

Orientation tomorrow Class of 2027
Class of 2028 – Cook out in the Courtyard 8/13,
Supported Needed - Stallion for a Day Will start in September
Open House (11/12) PAB Support NEEDED!

Ed Choice – Enrollment and Finance working on new applications based on the new program
Big Undertaking; All School in diocese are now Ed Choice Schools.

Finance

2022-23 Fiscal Year

The diocese will conduct their end of year audit on last year on Friday, August 18, we should have our end of year numbers and reports by the end of August and will share at the September meeting.

2023-2024 Fiscal Year

With the significant changes made to Ohio's Ed Choice program this summer, our financial model has changed. We are currently reviewing our budget for this year, and are awaiting further guidance from the Diocese. Our updated budget for this fiscal year should be approved during the month of September and we will share with the Board at that time.

Alumni Report

All Class Reunion

- Took place Saturday, July 8th at the Abruzzi Club
- Had a really great turnout of ~150 alumni
- The Class of 2013 held their 10 year reunion in conjunction with the All Class, it was great to have them there!

Class Reunion Updates

- The Class of 1973 celebrated their 50th reunion earlier this month with a two day event that was held at Carfagna's. Approximately 75 members of the class attend the reunion!
- Classes of 1983 and 1988 held their respective reunions last month, while the class of 1978 and 2003 will each hold reunions this Saturday.

- Reunion season will wrap up on October 14th with the class of 1993 celebrating their 30 year reunion

Homecoming

- Homecoming festivities will kick off one month from today! Friday, September 15th the day will begin with our annual Traditions Mass and Breakfast. We encourage students to invite a family member or family friend who has graduated from DeSales to share in this special morning.
- Later that evening, the Stallions will take on Bishop Ready at 7pm. The annual Pre-Game Tailgate will take place in the Alumni Tent, located on the North side of the track beginning at 6pm.

**Saint Francis DeSales H.S. Parents' Advisory Board
Principal's Report August 15, 2023**

I. Administrative Report

A. Principal's Perspective

Kudos to the following in our Community:

- * To the Class of 2023 for their inspiration and leadership during their four year Journey**
- * To the SFD SC Officers for 23-24: John Kraker (SC President); Blake Carawan (SC VP); Brandon Heil (Senior Class President); Rebecca Fekru (Senior Class VP); Carter Ward (Junior Class President); Eunice Otu-Danquah (Junior Class VP); Cindi Li (Soph Class President); Rebecca Gephardt (Soph Class VP)**
- * To SFD retirees Peggy Griffith , Dan Rotella, Karen Scott and Bill Steller for their Inspirational Commitment to SFD**
- * To Coach Andy Feltz and the Boys VB Team for their efforts to secure a State Championship**
- * To Coach Matt Triplett and the Boys Lax Team for finishing as State Runner-up**
- * To Coach Tim Jewett and the Girls 4 X 100 Relay Team for Finishing as State Champions (Kat Dortmund, Isabella Swallow; McKenzie Amonor and Kenyettietta Quinn)**
- * To senior Olivia Sanabria who was selected for the prestigious OSU BioMedical Research Program**
- * To former SFD Campus Minister for Leading our SC Leadership Retreat**
- * To Michael McGoldrick and Christina Johns for facilitating the Teacher's Summer Instruction Academy**
- * To Rob Dvorak and Molly Wilson for being selected as SFD Educators of the Year**
- * To SS Teacher Colleen Mascarin for representing SFD at the We the People Institute in Philadelphia**
- * To Sister Monique for her 60th Jubilee**
- * To Antonella Iacobone and Tracy Moose for facilitating the International Trip to Italy in June**

B. Points of Administrative Emphasis

- Faith Life: Campus Ministry expansion- New Chaplain & New Campus Ministry Assistant; TOB Training for Theology Teachers and Faculty; Selection of the School Theme and Virtues; Examination of Bishop's Directive for High School Liturgy**
- Curriculum/Instruction: Master Schedule Completion; Summer School and Summer Enrichment Programs; Collaboration w/ Mount Carmel on Sports Medicine Proposal; Teacher Academy Program Accreditation Cycle Preparation; AI Research; Flex Schedule Committee**
- Student Services- School Year 22-23 Reconciliation; Aquinas Program Conferences; AP Test Result Review; Senior Spirit Day Prep; Senior College Essay Boot Camps; Expansion of College Counseling Program**
- Facilities: Annual Summer Prep; Locker Refurbishment; Franciscan Loop Prep Campus Lighting Enhancement ; Kitchen Safety Enhancements**
- Strategic Planning and Advancement: Preparation for Feasibility Study; Advancement Planning for 2023-24 School Year including; Advance Prep for Friends and all giving Campaigns; Strategic Planning for Endowment Growth; SFD Golf Outing; RFB Soda and Pizza Contracts**

- **Student Life: Annual Summer Coaches Meeting; State Championship Assembly; Band Camp; Autumn Sports Prep**
- **Enrollment Focus- Freshmen On-Boarding Programs; Summer Camps; Universal Ed Choice Roll-Out; Ambassador Training; Class of '28 Programs**
- **Finance & Operations- Master Plan-Summer Initiatives Pre-Plan; Reorganization of SFD Operations Structure; Annual Audit Prep; Tuition Contract Revision Process due to Universal Ed Choice**

II. Questions/Concerns/Alumni and Current Student News...Board

III. Closing Prayer and Adjourn...Dan Garrick

IV. September Topic- Universal Ed Choice Scholarship Program

Next Meeting: Tuesday, September 19, 2023 at 6:00 P.M.

ST. FRANCIS DESALES HIGH SCHOOL
PARENT ADVISORY BOARD MEETING
CURRICULUM REPORT
AUGUST

I. New Faculty and Staff

<i>Name</i>	<i>Area</i>
Jack Baird	Mathematics
Nick Byerly	Science
Carolynn Heinmiller	Assistant Campus Minister
Steven King	Biology/Environmental Science
Julie Lutz	Theology
Beth Mitevski	Family and Consumer Science
Reverend Sesu Maria Crescensis Panguraj	Chaplain
Stefania Bertolini-Puckett	Italian
Braden Shimp	Physical Science
Hannah Shoemaker	Physics
Abby Wickerham	Social Studies
To Be Determined	Computer Science X
To Be Determined	Mathematics X

II. Bell Schedule

<i>Period</i>	<i>Time</i>
Warning Bell	7:44 a.m.
Tardy Bell	7:47 a.m.
Family Homeroom	7:47 to 7:54 a.m.
First	7:57 to 8:42 a.m.
Second	8:45 to 9:30 a.m.
Third	9:33 to 10:18 a.m.
Fourth	10:21 to 11:06 a.m.
Fifth	11:09 to 11:54 a.m.
Sixth	11:57 to 12:42 a.m.
Seventh	12:45 to 1:30 p.m.
Eighth	1:33 to 2:18 p.m.
Ninth	2:21 to 3:06 p.m.

III. Writing Lab Schedule

<i>Period</i>	<i>Instructor</i>
First	Mr. Newman
Second	Mr. Dvorak
Third	Mrs. Reither
Fourth	Mr. Murphy
Fifth	Mrs. Huelskamp
Sixth	Mrs. Lisa Barrett
Seventh	Ms. Arnett
Eighth	Ms. Wilson
Ninth	Mrs. Pickens

IV. Math Lab Schedule

<i>Period</i>	<i>Instructor</i>
First	Mrs. Pina
Second	Mr. Haney
Third	Mrs. Sharritts
Fourth	Mrs. Jean Garrick
Fifth	To Be Determined
Sixth	Mrs. Yerkey
Seventh	Mr. Buechner
Eighth	Mrs. Moore
Ninth	Mr. Baird

V. Standardized Testing Dates

<i>ACT</i>	<i>SAT</i>
September 9, 2023	August 26, 2023
October 28, 2023	October 7, 2023
December 9, 2023	November 4, 2023
February 10, 2024	December 2, 2023
April 13, 2024	March 9, 2024
June 8, 2024	May 4, 2024
July 13, 2024	June 1, 2024
National Testing Day – October 11, 2023	
ACT Testing Day – October 17, 2023	
Spring Testing Day – February 27, 2024	

VI. Upcoming Dates of Importance

<i>Date</i>	<i>Activity</i>
Wednesday, August 16 th	Class of 2027 Orientation starting at 11:30 a.m.
Thursday, August 17 th and Friday, August 18 th	Opening Faculty Meetings from 8 to 3 p.m. daily
Sunday, August 20 th	SFDHS Golf Outing
Monday, August 21 st	Diocesan Evangelization Day for all Faculty at Saint Charles
Wednesday, August 23 rd	Opening School Day (All School Prayer Service at 10:30 a.m. and Dismissal at 1:30 p.m.)
Thursday, August 24 th	School Picture Day (Through Theology Classes)
Wednesday, August 30 th	Back to School Night at 7 p.m.
Friday, September 1 st	Honor Roll Breakfast and Assembly
Monday, September 4 th	Labor Day (No Classes)
Wednesday, September 6 th	Protecting God's Children Workshop and Fingerprinting starting at 5 p.m.
Thursday, September 7 th	Club Fair During All Lunch Periods
Monday, September 11 th	Academic Council Meeting at 3:10 p.m.
Tuesday, September 12 th	Homecoming Mass at 9:45 a.m. (Gymnasium) followed by the Pastor/Principal Luncheon
	Guidance Department Financial Aid Night at 7 p.m.
Friday, September 15 th	Traditions Mass at 7 a.m. followed by Breakfast
	Homecoming Assembly at 9 a.m.
Saturday, September 16 th	Homecoming Dance from 7 to 9 p.m. (Gymnasium)
Monday, September 18 th through Friday, September 22 nd	MI Week
Tuesday, September 19 th	September Parent Advisory Board Meeting at 6 p.m. (Cafeteria)

August 15, 2023 Student Services Update

Guidance Staff & Responsibilities

We have a team of 4 School Counselors. Students are assigned to a counselor by the first letter of their last name:

- Katie Shelton E - L; Department Chair
- Lisa Dufault A - D; Plus students who are a part of the Aquinas Program. She is the Director of that program which includes all students who have IEPs, Academic Support Plans, English Language Learners.
- Carli Urcheck M - R
- Brennan Schlabig S - Z

As school counselors, there are 3 broad domains in which we support students and these are: Academic, Career, Social/Emotional Development. In our day to day, we strive to collaborate/consult with teachers, administration, school staff, and families in order to support the success and goals of our students. In working with our students, if we find that the student's needs extend beyond what we can provide, we will make a referral to outside services in the community.

Lisa, Carli, Brennan and I work closely with a number of people:

- Dr. Sharon Murphy (Clinical Psychologist)- Dr. Murphy can help link our students with resources; Facilitates our Student Wellness Team and takes the lead on Wellness Programming for our faculty, students, and parents.
- Lisa Hoyer Registrar-handles student records; Administrative Support for our department
- Lisa Monroe / Denise Etgen (Intervention)
- Danielle Polemeni / Katherine Stark (ELL Support)
- Dave Himmelrick (School Psychologist)
- Pivot Point Clinical Counselors - Lynsey Pearson, Sarah Sparhawk
- **NEW this year:** Dr. Kathy Wallace will be serving as a College Liaison and Writing Coach; Danielle Polemeni will also have some time built in her day to provide close support in the area of college counseling primarily for students who will be first generation.

Student Wellness Team

All of the counselors and Dr. Murphy are a part of a Student Wellness Team along with our school nurse and 4-5 other faculty members. We meet weekly to discuss students of concern and generate a plan of action for that student. We have established a way for faculty and staff to refer students of concern to the wellness team.

Schedule Change Process

There was a brief write up in the DeTales that went out today regarding schedule changes. Beginning Friday, August 25th, students may request a change to their schedule by visiting their School Counselor to pick up a schedule change request form and subsequently collect teacher and parent signatures. Once form is returned with fee, the change can be made officially in PowerSchool. Prior to August 25th, students may only request a schedule change if they believe an error was made (i.e. incorrect course level, a period with no class, two classes scheduled for the same period, a class that shows up twice, etc). No other schedule change requests will be considered prior to August 25th. Schedule change requests must be resolved by Wednesday, August 30th. Schedules are expected to go live in PowerSchool by Friday of this week. Freshmen will receive at orientation tomorrow.

Autumn Awards Assembly: Friday, September 1st at 9:45am

Recognize students who achieved honor roll all 4 quarters during the 2022-2023 school year as well as scholarship recipients for the current school year. There is a Generosity Meets Gratitude breakfast prior to the assembly which allows the student scholarship recipients to connect with the scholarship benefactors.